



## Meeting Minutes January 31<sup>st</sup>, 2023

**Meeting called to order by Board President Kim Shay at 8:40am on January 31<sup>st</sup>, 2023 at The Hotchkiss-Crawford Museum.**

**In Attendance:** Director Kim Shay (President), Director Terry O'Brien (Treasurer) and Director Lenore Cambria (Vice President). By phone: Director Anne Ziemer (Secretary). Board Director Quorum of four Directors was determined to conduct Chamber business on behalf of the Membership.

**Approval of Minutes:** Anne re-sent meeting minutes to Terry for review by the Board. Lenore moved to approve the December Regular Meeting Minutes. Terry seconded. Motion approved.

### **Special Meeting scheduling**

Lenore motioned to move the February 7<sup>th</sup> special meeting at the Hotchkiss Museum to February 16<sup>th</sup> at 5:30 PM. Terry seconded. Motion passed.

- Terry will update date in Thursdays Newsletter.

### **Leigh Ann Hoyt**

Anne moved to appoint Leah Ann Hoyt as Director for Quorum purposes until other Directors can be located. Lenore Seconded. Motion Passed.

### **Colorado Grand Scholarship**

March 10<sup>th</sup> Deadline- Lenore following up with Highschool.

- Kim secured Hotchkiss Police Chief Scott Green to serve on the Scholarship Committee. Lenore to coordinate the two scholarships with the Ute Trails Auto Club.
- Kim will ask the Town Council for a volunteer Council Person to be on the Scholarship Committee at the next council meeting 2/9.
- Terry will forward Student Scholarship Applications to the committee members as they come in by either email or mail.
  - Goal for the committee to complete review of Applications is March 14<sup>th</sup>/ March 15<sup>th</sup>.

### **Bookkeeper/Clerical Position**

Tasks to include

- Membership Processing
- Chamber Voicemail/ Email Processing
- Visitor Kiosk
- Kim will check with Teresa and three other candidates (Marcie, Albina, Heidi Hudek) regarding the Bookkeeping/Clerical position.

Terry motioned to budget \$3000 for the Bookkeeping/Clerical work with \$600 for Web updates to be determined. Lenore Seconded. Motion Passed.

**Follow up on 1/31 agenda items not covered at the 1/31 Meeting:**

- NorthForkChamber.org vs Hotchkiss Chamber/Crawford
- Ballot Review (North Fork Valley Chamber and Bylaw Changes)
- Holiday Lighting Contest Update
- Annual Events
- Changing Days/Hours of Meetings – tabled until more Directors are appointed.
- Website Update. Soonest, even if we have to pay someone to complete.
- Bookkeeper/Clerical Position
- 2023 Dog Trial Plans
- 2023 Delta County Fair Chamber Participation (Delt vs North Fork Valley)
- Updating Maps at the Visitor Center
- Grand Opening/Business After Hours at Gambles Too on Feb 11<sup>th</sup> 4-6pm. Committee Reports

Kim entertained a motion to adjourn meeting. Terry so moved. Lenore Seconded. Motion passed. The meeting was adjourned at 10:14 am.